

Shrink your
commuting
costs.

PaceRideShare.com



Vanpool Incentive Program



Get to Work Without the Work!



550 W. Algonquin Road • Arlington Heights, IL 60005

Traditional Vanpool Program

The Pace Vanpool Program is designed to offer commuters an economical, convenient, and environmentally friendly alternative to driving alone. Employees that live near one another and share similar schedules can form a group that gets them to work. Each rider pays a low monthly fare, while one participant volunteers to be the primary driver and rides free!

- A vanpool consists of a minimum of four and a maximum of thirteen individuals (including the driver). Minivans carry 4 - 6 passengers, conversion vans hold 7 - 10 passengers, and maxivans hold 11 - 13 passengers.

- Pace provides the driver with a fuel credit card, maintenance credit card, and reimbursement of weekly van washes. I-PASS transponders are provided to vanpool drivers who utilize the tollway on their work trip commute.

- The driver receives **300 personal miles per month free!** Drivers may bank up to 500 unused miles from the monthly allotment.

- Pace requires a minimum of one back-up driver but strongly recommends that each vanpool have at least two back-up drivers. Back-up drivers will receive a monthly \$10 fare credit.

- Pace provides automobile liability coverage for authorized drivers of the van. Coverage includes liability to third parties for bodily injury and property damage. Pace also provides physical property damage (comprehensive & collision) coverage for the van.

- Participants are eligible for reimbursement of up to \$125/year for alternative transportation taken due to a personal emergency through the Guaranteed Ride Home Program. This does not apply for overtime.

- Monthly fares are payable by check, money order, certified check, or automated debit to a checking, savings, or credit card account. Participants can utilize automated debit to receive a 4% discount, or fares can be paid with pre-tax dollars by employees whose companies participate in the Commuter Choice Benefits Program.

- Passengers who intend to use a Pace bus to get to a vanpool pick-up location are eligible to receive monthly a free 30-Day Pace Commuter Club Card. Those that intend to use Pace and/or CTA service may purchase a CTA/Pace 30-Day Pass at a discounted rate.

- The primary driver of the van is required to pay a \$250 security deposit or submit a credit card account number in lieu of a deposit. Passengers are required to pay a \$75 deposit. An initial three month commitment to the Vanpool program is required.

- Smoking is not allowed in Pace vans.

Metra Feeder Vanpool Program

The Pace Metra Feeder Vanpool Program is a way for a group of 5-13 commuters to share a ride in a Pace van to get to and from the train station. It can work in one of two ways:

1. Between home and train station: Participants use the van to get to the Metra station in the morning, park it there during the day, take the train to work and back, and then take the van home in the evening.
2. Between worksite and train station: The Pace van is parked overnight at a Metra station near the worksite, so participants can take the train and then use the van to complete the commute to work.

- Each rider pays \$58 per month which covers fuel, maintenance, insurance, tolls, roadside assistance, and van washes.

- Metra fares and parking are not included in this rate. Parking is subject to availability. Parking overnight and weekends requires approval from the local municipality.

- One of the participants volunteers to be the primary driver. He or she does not pay a fare! At least one backup driver is required. Backup drivers each receive a \$10 per month discount.

- Pace provides the driver with a fuel credit card, maintenance credit card, and reimbursement of weekly van washes.

- To qualify for the program, at least half of the participants must purchase a Metra monthly pass or 10-ride ticket.

- The van is allowed to travel a total of 600 miles per month for work trips, fueling, maintenance, washes, lunch trips, etc. Unused miles are not bankable. Excess mileage will be charged at \$0.75 per mile.

- Participants are eligible for reimbursement of up to \$125 per year for alternative transportation taken due to a personal emergency. This does not apply for overtime.

- Monthly fares are payable by check, money order, certified check, or automated debit to a checking, savings, or credit card account. Participants can utilize automated debit to receive a 4% discount, or fares can be paid with pre-tax dollars by employees whose companies participate in the Commute Choice Benefits Program.

- The primary driver is required to pay a \$250 security deposit or submit a credit card account number in lieu of a deposit. Each passenger is required to pay a \$75 deposit. Deposits are refundable, based on the condition of the van and account status. An initial three-month commitment to the program is required.

- Smoking is not allowed in Pace vans.

For more information, visit www.pacerideshare.com or call Pace at 847-228-2492 today!

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Traditional Vanpool Monthly Fare Per Passenger

Number of Passengers

	4	5-6	7-8	9-10	11-12	13-14
1 - 20 Miles	\$112	\$99	\$85	\$73	\$73	\$73
21 - 30 Miles	\$117	\$103	\$89	\$75	\$73	\$73
31 - 40 Miles	\$122	\$109	\$95	\$78	\$73	\$73
41 - 50 Miles	\$128	\$114	\$99	\$81	\$73	\$73
51 - 60 Miles	\$133	\$119	\$103	\$86	\$75	\$73
61 - 70 Miles	\$138	\$124	\$107	\$89	\$77	\$73
71 - 80 Miles	\$142	\$130	\$112	\$92	\$79	\$73
81 - 90 Miles	\$146	\$134	\$116	\$97	\$81	\$73
91 - 100 Miles	\$150	\$138	\$119	\$100	\$85	\$75
101 - 110 Miles	\$153	\$141	\$123	\$103	\$87	\$77
111 - 120 Miles	\$160	\$145	\$127	\$107	\$89	\$79
121 - 130 Miles	\$163	\$149	\$130	\$112	\$91	\$81
131 - 140 Miles	\$166	\$153	\$134	\$116	\$94	\$85
141 - 150 Miles	\$171	\$157	\$138	\$119	\$97	\$87
151 - 160 Miles	\$174	\$161	\$141	\$123	\$99	\$89

• The van driver is excluded from this passenger count. In vanpools of five or more, drivers do not pay a fare. In the case of a van of only four participants including the driver, the primary driver must pay a fare.

• Fares are based on 21 work/commute days per month (approximately 5 work commute days per week). Fares will be adjusted to accommodate van operation which is consistently greater or fewer than 21 work days per month.



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Driver Requirements

Both Traditional and Metra Programs

- Age** – At least 23 years of age.
- Employment** – Must be employed by present employer for one year, or provide other indication of stable employment.
- License and Experience** – Must have current, unrestricted driver's license and have driven for at least three years. If current driver's license is not issued by Illinois, Indiana, or Wisconsin, applicant must obtain a valid driver's license from one of these states within 45 days of acceptance into the Vanpool Program. Restrictions for glasses or contact lenses are acceptable. Others must be reviewed in light of #6 below.
- Insurance History** – Must possess minimum Illinois liability insurance coverage for their own personal vehicle(s). Cancellation or non-renewal within the past three years will be closely analyzed. If the action is related to the applicant's driving behavior, this will result in rejection.
- Suspension or Revocation of License** – Applicant will be rejected if he/she has ever been convicted of a felony or ever had a license suspension or revocation due to reckless driving, hit and run, leaving the scene of an accident, driving under the influence of alcohol or controlled substances, driving while otherwise impaired, or concurring violations of illegal lane usage.
- Medical Conditions** – The highest health standards are required of van drivers. Applicant must be free of any physical condition that would be grounds for rejection as a Pace bus driver. To find out more about Pace's health provisions, please visit www.pacerideshare.com.
- Accidents** – A preferred driver will be accident-free for at least three years. However, driver candidate may have no more than one not-at-fault accident within three years.
- Traffic Violations** – A preferred driver will have no violations for the past two years (except parking citations). However, consideration will be given to a potential vanpool driver who has only one violation during the past five years, even if the violation occurred within the last two years. Driving histories will be confirmed by checking state records and reviewed on a bi-monthly basis. This exception does not apply to any driver with a "reckless" violation or one who has a DUI conviction.
- Alcohol and Drugs** – An applicant must pass a Pace-approved drug & alcohol test.
- Certificate of Financial Responsibility** – An applicant who has to file a CFR due to his/her personal driving record will be rejected.
- Good Credit History** – Primary drivers must consent to a credit check and have a good credit history.
- Personal Use of Van** – Routinely carrying a group of unrelated persons is not allowed (e.g., Cub Scout group Little League, etc.).
- Off-Street Parking** – Drivers are expected to provide off-street parking for the van at all times.
- Driver Training Course** – All potential drivers must complete the Pace Vanpool Defensive Driver Training Course prior to taking possession of the van.

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